

Mentoring Closure Plan

Rating the basics - How'd we do?

Comments

1. How do you feel about the length of the mentoring cycle?
2. How did we do in setting and keeping meetings?
3. Did the preferred method we chose work well for us?
4. Did we meet as often as we thought we should? Why/why not?
5. Did we feel that we had enough time during our meeting times?
6. Did we make any significant changes from our original agreement and if so, why?

Goal(s)

1. Was the planned goal(s) achieved?
2. If no, what prevented the outcome(s)?
3. If yes, Were there any other outcomes or new opportunities as a result of meeting the goal?

What I learned

1. What did I learn outside of the objectives?
2. What worked well in our partnership?
3. What did I learn about myself in the role of mentee/mentor?
4. What did we learn about each others' gifts and strengths?
5. What didn't work well and why? What did we learn from that?

What happens now?

Often times, when mentors and mentees have made an investment in each other, they look forward to sharing good news and growth in the future. Now is a good time to discuss expectations going forward about how you might like to stay in touch.

